



Meskwaki Settlement School



Success for All...Working Together

Annual Notice of Student Directory Information

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Meskwaki Settlement School, with certain exceptions, obtain written consent prior to the disclosure of personally identifiable information from a child's education record. However, the Meskwaki Settlement School, may disclose appropriately designated "directory information" without written consent, unless the Meskwaki Settlement School has been advised to the contrary in accordance with Meskwaki Settlement School procedures. The primary purpose of directory information is to allow the Meskwaki Settlement School to include this type of information from a child's education record in certain school publications. Examples include:

- A playbill, showing a student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, federal law requires local educational agencies receiving assistance under the Elementary and Secondary Education Act of 1965 to provide military recruiters, upon request, with three directory information categories: name, address and telephone listing, unless parents have advised the Meskwaki Settlement School that they do not want their child's information disclosed without prior written consent.

The Meskwaki Settlement School has designated the following information as directory information:

- Student name;
- Participation in officially recognized activities and sports;
- Address;
- Telephone listing;
- Weight and height of members of athletic teams;
- E-mail address;
- Photograph;
- Degrees, honors, and awards received;
- Date and place of birth;
- Major field of study;
- Dates of attendance;
- Grade level; and
- Most recent educational agency or institution attended.

Parent(s)/Guardian(s) who do not want the Meskwaki Settlement School to disclose directory information from their child's education records without prior written consent, must notify the Meskwaki Settlement School in writing by September 1 of each school year.

Date of Board approval to be added