

Meskwaki Settlement School

School Minutes

July 19, 2016

5 p.m. in the High School Library

Members Present:	Linda Tyon	Chair
	Mary YoungBear	Vice Chair
	Shelley Kapayou	Member
	Apollo Davenport	Member
	Uriah Wanatee	Member
Members Absent:	Jerry YoungBear Jr.	Member
Guests Present:	Judith Youngbear Bender	Tribal Liaison
	Jillian Herink	Superintendent
	Eric Butikofer	MS- HS Principal
	Paul Henely	Elementary Principal
	Todd Dale	Athletic Director
	Steadman Brown	Language Coordinator
	Ann Perez	School Board Secretary
	Many members of the Meskwaki Community (sign-in sheet)	

Linda Tyon took roll and called the meeting to order at 5:09 p.m.

Amanda Davenport and Wayne Pushetonequa from the Language Culture Preservation gave a presentation about potential training for Language staff.

Sarah and Brian Murphy from the Data Team gave a presentation explaining the data their team compiled.

Ann Perez read the minutes from June 30, 2016 Special Meeting. Linda Tyon asked for corrections. No corrections were given. Motion to approve the minutes from June 30, 2016

Special Meeting was made by Uriah Wanatee, seconded by Apollo Davenport. Ayes- 4 Nays- 0 Abstain- 1 (MYB was not at the June 30, 2016 Special Meeting) Motion carried.

Ann Perez read the minutes from July 5, 2016. Linda Tyon asked for corrections. The following corrections were given: page 2, add before 4<sup>th</sup> paragraph that Jerry YoungBear Jr. entered the meeting at 5:20 p.m.; 10<sup>th</sup> paragraph fix the spelling on "Manard". Motion to approve the minutes from July 5, 2016, with corrections was made by Uriah Wanatee, seconded by Mary YoungBear. Ayes- 5 Nays- 0 Motion carried.

Ann Perez read the minutes from July 7, 2016 Special Meeting. Linda Tyon asked for corrections. No corrections were given. Motion to approve the minutes from July 7, 2016 Special Meeting was made Mary YoungBear, seconded by Shelley Kapayou. Ayes- 5 Nays- 0 Motion carried.

Ann Perez read the minutes from July 11, 2016 Special Meeting. Linda Tyon asked for corrections. No corrections were given. Motion to approve the minutes from July 11, 2016 Special Meeting was made by Mary YoungBear, seconded by Shelley Kapayou. Ayes- 4 Nays- 0 Abstain- 1 (AD was not at the July 11, 2016 Special Meeting) Motion carried.

Ann Perez read the minutes from July 12, 2016 Special Meeting #1 held at @ 8:42 a.m. Linda Tyon asked for corrections. The following corrections were given: change "Yays" to "Ayes", fix the spelling of "Shelley" and "Lauryn", add "Discussion was held regarding the start date for Lauryn Keahna. She will start July 19, 2016." Ann Perez read the minutes from July 12, 2016 Special Meeting #2 held at 11:25 am. Linda Tyon asked for corrections. None were given. Motion to approve minutes from July 12, 2016 Special Meeting #1 held at 8:42 am and Special Meeting #2 held at 11: 25 am was made by Shelley Kapayou, seconded by Mary YoungBear. Ayes- 4 Nays- 0 Abstain- 1 (LT was not at the Special meetings on July 12, 2016) Motion carried.

Since this is the Annual Meeting, elections were held. Uriah Wanatee nominated Shelley Kapayou for Chair. Shelley declined. Mary YoungBear nominated Linda Tyon for Chair. Linda declined. Uriah Wanatee nominated Apollo Davenport for chair. Apollo declined. Apollo Davenport nominated Mary YoungBear for Chair. Mary YoungBear accepted. Vote to appoint Mary YoungBear as School Board Chair, Ayes- 4 Nays- 0 Abstain- 1 (MYB) Mary YoungBear is the new School Board Chair.

Mary YoungBear nominated Apollo Davenport for Vice Chair. Apollo accepted. Uriah Wanatee nominated Shelley Kapayou for Vice Chair. Shelley accepted. Vote for Vice Chair; Shelley – 1 Apollo-2 Abstain (SK & AD) Apollo is the new School Board Vice Chair.

Discussion was held regarding the resignation of Valarie Sondag. Motion to accept the resignation of Valerie Sondag and advertise the position of K-12 Music teacher was made by Mary YoungBear, seconded by Shelley Kapayou. Ayes- 5 Nays- 0 Motion carried.

Motion to table School Board Secretary was made by Shelley Kapayou seconded by Linda Tyon. Ayes- 5 Nays- 0 Motion carried.

Discussion was held regarding new hires. Motion to hire Thomas Barr as Middle- High School Principal was made by Shelley Kapayou, seconded by Mary YoungBear. Ayes- 5 Nays- 0 Motion carried.

Discussion was held regarding the pay rates for Elementary and Middle- High School Principal. The Tribal Council approved a pay range in 2015. The new Superintendent suggested an option for the Principal's pay rate. Motion to approve the recommended pay rate for the MS-HS Principal was made by Apollo Davenport, seconded by Linda Tyon. Ayes- 5 nays- 0 Motion carried. Motion to approve the recommended pay rate for the Elementary Principal was made by Apollo Davenport, seconded by Mary YoungBear. Ayes- 3 Nays- 1 Abstain- 1 Motion carried.

Discussion was held regarding contracted services. The rates were discussed and the School Board agreed that these rates were competitive and reasonable for the contracted services. The contracted rates were the same as last year and the contract format has not changed.

Motion to approve the contracted services for: Barbara Koth, Speech-Language Pathologist Consultant, Bonnie Lowry, Special Education Consultant, Cynthia Campbell, Occupational Therapist Consultant, and Kathy Baker, Speech- Language Pathologist Consultant was made by Apollo Davenport, seconded by Mary YoungBear. Ayes- 5 Nays- 0 Motion carried.

Discussion was held regarding the former Athletic checking account at Toledo State Bank. Jillian Herink stated that it is no longer needed and the balance of approximately \$390.00 will be deposited into the athletic account. Motion to approve closing the checking account at Toledo State Bank and depositing the balance in the athletic account was made by Mary YoungBear, seconded by Apollo Davenport. Ayes- 5 Nays- 0 motion carried.

Jim Buffalo lead a discussion regarding job function clarification. There will be a work session for Jim and his staff on Friday, July 22, 2016 at 9 am in the High School Library.

Jim Buffalo also brought to the Boards attention that there are approximately 3 full time staff that have quite a bit of leave left, but since they are needed at the school every day, they will be unable to use this leave. This issue will be discussed at the afore mentioned work session.

Discussion was held regarding staff contracts for the 2016-2017 school year. The last time step and lane were used to determine wage was in 2008. Since that time staff has received a 3%-4% increase per school year. The letters dated July 1, 2016 that Human Resources sent to staff that included wage and position for the 2016-2017 school year are potentially incorrect for some staff. Human Resources will be working on verifying wage and step for employees to correct this issue.

A lengthy discussion regarding the changing of the Meskwaki Settlement School Logo was held including members of the Community, staff, students, and School Board. Motion to keep the

current Meskwaki logo was made by Shelley Kapayou, seconded by Mary YoungBear. Ayes- 5 Nays- 0 Motion carried.

Apollo Davenport distributed Organizational Workflow for Finance and Payroll and a job description for Office Manager. Discussion was held regarding the new arrangement of offices on the High School side. The new Superintendent expressed the desire to be in a more central location to allow more autonomy for the Principals. Higher Ed would move to where HR is now and HR would move to the trailer by the Tribal Center. Shelley Kapayou stated that there is a concern that people entering the school to go to Higher Ed may not be able to pass a background check, but they are in the building.

Discussion was held about the wage chart handed out by Apollo Davenport for Language Staff. Motion to approve a 3% increase for returning Language Staff for the 2016-2017 school year was made by Shelley Kapayou, seconded by Apollo Davenport. Ayes- 5 Nays- 0 Motion carried. Steadman Brown will take this to the Tribal Council for approval.

Discussion was held regarding Steadman Brown's pay for his new position as Language Coordinator. Motion to give Steadman Brown 2 weeks retro pay for current position of Language Coordinator was made by Shelley Kapayou, seconded by Mary YoungBear. Ayes- 5 Nays- 0 Motion carried.

Motion to adjourn was made by Mary YoungBear, seconded by Shelley Kapayou. Ayes- 5 Nays- 0 Motion carried. Adjourned at 9:14pm