

Meskwaki Settlement School

School Minutes

August 2, 2016

5 p.m. in the High School Library

Members Present:	Mary YoungBear	Chair
	Shelley Kapayou	Member
	Apollo Davenport	Vice Chair
	Uriah Wanatee	Member
	Linda Tyon	Member
	Jerry YoungBear Jr.	Member
Guests Present:	Carolyn Manard	Superintendent
	Thomas Barr	MS- HS Principal
	Todd Dale	Athletic Director
	Ann Perez	School Board Secretary
	Becky YoungBear	Human Resources
	Brenda Doyle	MSS Technology
	Cyndi Wanatee	MSS Administrative Assistant
	Lauryn Keahna	MSS Financial Business Manager
	Kent Johnson	MSS Facilities
	Deanna Johnson	MSS Elementary Office
	Lindsey Johnson	Community Member
	Autumn Keahna	Community Member
	Sophilia Keahna	MS-HS Language Staff

Guests Absent:	Paul Henely	Elementary Principal
	Steadman Brown	Language Coordinator
	Judith Youngbear Bender	Tribal Liaison

Mary YoungBear called the meeting to order at 5:05 pm and took roll.

Discussion was held regarding Kent Johnson possibly taking over the Transportation Director position to alleviate some of Jim Buffalo's work load. Kent said he would consider it. School Board will create a job description. Kent stated that he would like to drive a MAP route. Ann said that would be great!

Discussion was held regarding the Elementary Secretary positions. Would Deanna Johnson like to go year round? Discussion about details was held. She will let the School Board know on Friday.

Discussion was held regarding Lindsey Johnson's part time position from last year. Shelley stated that there is no budget for a floater. Becky suggested a temp position with Tribal Ops. Lindsey stated that she loves working at the school and had helped in a variety of capacities; she is flexible and has a lot to offer the school.

Discussion was held regarding the Native American Resources LLC training. Apollo has used them before, this training would be on-site. Shelley Kapayou will submit a budget to cover the cost of trainings and other School Board expenses.

Autumn Keahna spoke on behalf of her fiancé Jason Kingbird whose contract was not terminated due to not having a current Iowa teaching license.

Carolyn Manard shared and went over the Draft District Goals. The School Board will review and discuss these.

Carolyn Manard shared and went over the Technology Survey. She will advocate for Brenda to have time to network with other school's IT departments. Apollo stated that they need to advocate for technology staff, as of now all the work is given to our Technology Coordinator, in order to have a successful technology department to implement these sorts of things, there needs to be more staff. Once it is decided which direction we are heading, we can move forward.

Carolyn Manard shared information on the BoardDocs management system. This is an online navigation system for School Board. Nine schools in the state of Iowa use this system. The cost for this is \$3000.00 annually, with the first year costing \$4000.00 due to the on-site training.

Carolyn also shared an Assessment of School Progress Toward Schoolwide Improvement that she found on the BIE website. She was not certain if this was familiar to anyone, but it looks like a good guide to follow.

Carolyn shared organizational information that she will usually have in her Superintendent Report. She will meet with the Principals in weekly Administration meetings. The All Administration meetings will be held monthly and will include the Principals and Managers; Buildings and Grounds, Facilities Manager, Technology Coordinator, Athletic Director, Library and Media Centers, Human Resources, Transportation Director, Food Service, and Language Coordinator. This will help everyone be on the same page. She would suggest that the School Board meet on a monthly basis with a clear agenda. She will send information about the school on a weekly basis to School Board members. Communication is key. This will allow the School Board to focus on oversight and let Carolyn run things at the school.

Linda stated that the teachers wanted a voice or listening port with the School Board which may be part of an organizational structure.

Warrior award for staff and students was discussed. This would encourage those that go above and beyond. It's all about the kids.

Professional development schedule was briefly discussed.

Linda Tyon distributed an article referencing How Washington Created Some of the Worse Schools in America. This is information that we should be aware of as School Board members involved with a BIE school. This is what the BIE is seen as doing for Native students in this country. She stated that we are lucky, we have a pool of great teachers and staff to make our school better and the Tribal government supports education.

Apollo stated that there should be a review of all the job descriptions in the school that states roles and responsibilities and confidentiality. The Superintendent and Human Resources will work on this and give it to the School Board.

Becky has an EAN for Jason Kingbird stating that he is terminated because he did not have his license, that needs to be signed and then given to Human Resources. She also stated that he is eligible for re-hire if he gets his license. Becky had contacted him several times about getting his license renewed.

Motion to adjourn was made by Linda Tyon, seconded by Uriah Wanatee. Ayes- 6 Nays- 0 Motion carried. Adjourned at 7: 04 pm