



# Meskwaki Settlement School



Success for All...Working Together

## Maintenance Request Form

Requested By: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

### Facilities to Be Maintained

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Kitchen                 | <input type="checkbox"/> High School Gym         | <input type="checkbox"/> Elem Gym                 |
| <input type="checkbox"/> Classroom #_____        | <input type="checkbox"/> Commons                 | <input type="checkbox"/> Football Field/Track     |
| <input type="checkbox"/> Baseball/Softball Field | <input type="checkbox"/> Football Restrooms      | <input type="checkbox"/> Baseball Restroom        |
| <input type="checkbox"/> Media Center- Elem/MH   | <input type="checkbox"/> Elem Front Office       | <input type="checkbox"/> MS/HS Front Office       |
| <input type="checkbox"/> Elem Conf Room          | <input type="checkbox"/> Elem Counselor's Office | <input type="checkbox"/> MS/HS Counselor's Office |
| <input type="checkbox"/> MS/HS Conf Room         | <input type="checkbox"/> Counselors Conf Room    | <input type="checkbox"/> Other_____               |

Description: *please give complete and accurate details*

\_\_\_\_\_  
Administration Approval

\_\_\_\_\_  
Date

\_\_\_\_\_  
Work Assigned To

\_\_\_\_\_  
Completed Date

Phone: (641) 484-9000  
Phone: (641) 484-9000  
Phone: (641) 484-4990

Superintendent  
MS/HS Principal  
Elementary Principal